



BEGIN: 12:00PM

ADJOURN: 1:35PM

## CCO COMMUNITY ADVISORY COUNCIL MEETING

Lane County Mental Health Building, Room 198

August 27th, 2012

12:00pm-1:30pm

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### MEETING MINUTES

#### Present

##### *Members*

1. John Radich
2. Karen Gillette
3. Dawn Helwig
4. Val Haynes
5. Roxie Mayfield
6. Renae Freeman
7. Marcela Mendoza
8. Tara DaVee
9. Susanna Sammis
10. Nancy Golden
11. Marianne Malott
12. L.M. Reese
13. David Parker
14. Tony Biglan

##### *Staff*

1. Lindsey Adkisson
2. CA Baskerville
3. Karen Gaffney

##### *Guests*

1. Charles Biggs, Personal Care Provider for L.M. Reese
2. Christina Herbert, Personal Care Provider for Roxie Mayfield
3. Jennifer Jordan, Lane County Public Health Prevention Program
4. Dan Reese, PeaceHealth
5. Cass SkinnerLopata, Trillium Community Health Plan
6. Debi Fall, Trillium Community Health Plan
7. Mark Meyers, MD, Springfield Family Physicians, LIPA President, Trillium/CCO Governing Board, Clinical Advisory Panel

#### **1. Introductions and Welcome**

- a. Review last meeting

- b. Activity: Please turn to your neighbor and discuss the following question - Five years from now, what do you want people to say the role of the CAC is in healthcare transformation?
  - i. Improvement of physical well-being
  - ii. Prevention
  - iii. Thinking outside the box
  - iv. Give power and voice to consumers so that everyone is on the same level
  - v. Give voice to mental health, addictions, homelessness, etc.

## 2. Announcements

- a. CAC member stipend forms
  - i. CAC members that are enrolled in OHP or are parents/guardians of children enrolled in OHP are eligible to receive a stipend of \$18/hour to offset the cost of transportation and other expenses related to participating in CAC meetings. In order to receive this stipend, members must:
    - 1. Fill out a W-9 form (from Lindsey)
    - 2. Review the Trillium stipend policy
    - 3. Sign in at **every** CAC meeting or workgroup meeting and check the box that says you are “requesting a stipend”
  - ii. Lindsey will get answers to questions raised from Trillium and find a staff contact for additional questions.
  - iii. Lindsey will make copies of all W-9 forms before submitting them to Trillium and give them to CAC members at the next meeting.
  - iv. To obtain these forms, please contact Lindsey.
- b. Dr. Mike Meyers
  - i. Dr. Meyers joined us as a representative from the Clinical Advisory Panel in the interim.
  - ii. The Clinical Advisory Panel has been formed but has not yet met.
  - iii. Once the Panel meets, they will appoint a member to be a full voting member of the CAC.

## 3. Governing Board report (L.M. Reese, Nancy Golden)

- a. Nancy and L.M. were voted-in as official Governing Board (GB) members.
- b. There will be a pediatric dentist joining the GB.
- c. Nancy discussed access to healthcare for children and her and L.M.’s role of advocacy on the behalf of CAC at the GB meetings.
- d. The group requested more information about the Community Health Centers of Lane County. Lindsey will compile this information and send it to the group.

## 4. Election of Chair/Vice-Chair

- a. **Vote:** The group elected the following individuals to leadership positions for the next 2 years:
  - i. Chair: David Parker
  - ii. Vice-Chair: John Radich

## 5. County Health Assessment

- a. Jennifer Jordan of Lane Co. Public Health and Dan Reese of PeaceHealth gave an overview of their work on the Community Health Needs Assessment (CHNA) that the CAC will be a partner in.
- b. The CAC will be overseeing this process for the CCO CHNA.
- c. The requirements of each of the 3 agencies are as follows:
  - i. PeaceHealth: the IRS requires all non-profit hospitals to complete a CHNA as part of the Affordable Care Act
  - ii. Lane County Public Health: conducting a CHNA as part of the Public Health accreditation process
  - iii. CCO: state requirement that CCOs conduct a CHNA in order to develop an improvement plan
- d. Since all of the 3 agencies are required to conduct a CHNA, they will be partnering to complete a shared document. Each agency is also required to work with the other agencies (i.e. CCO is required by law to work with hospitals and public health)
- e. So far, the CHNA is in draft form. The first round of data collection has finished and the planning group is beginning the community feedback process. The community feedback will be obtained through a series of presentation to community groups beginning 8/30 with the 100% Access Coalition.
- f. **Vote:** The group voted in consensus to include the Trillium logo on the community presentations even though they have not reviewed the data/document with the intent to review the presentation in the near future.
  - i. Lindsey will send out the slides as soon as she receives them (they were not completed at the time of the CAC meeting).
  - ii. She will also schedule a date for the CAC to review the presentation separate from the monthly meeting.
  - iii. The presenters noted that upon reviewing the slides/presentation, the CAC could suggest changes or additional data to be included.
- g. The group appointed David Parker and Tara DaVee to be a part of the CHNA planning committee with PeaceHealth and Public Health. Lindsey will also attend these meetings.
- h. **The first presentation of the CHNA will be Thursday August 30<sup>th</sup> from 3:00-4:30pm in the Cascade Room of Pacific Source. CAC members are invited to attend.**

## 6. CAC Structure

- a. Standing workgroups:
  - i. Community Health Assessment & Community Health Improvement Plan
    1. Karen Gillette
    2. David Parker
    3. Tara DaVee
    4. Dawn Helwig
  - ii. Health Disparities
    1. Dawn Helwig
    2. Marcela Mendoza

3. Val Haynes
4. David Parker
5. L.M. Reese
- iii. Prevention
  1. John Radich
  2. Roxie Mayfield
  3. David Parker
  4. Tara DaVee
  5. Nancy Golden
- b. Public meeting discussion
  - i. **Vote:** The group voted in consensus to allow the first 10 minutes of each meeting be for public comment. The rest of the meeting will be open to the public for listening.
  - ii. The group will reassess this decision after some time and decide if the meetings need to be extended to 2 hours in order to accommodate public comment.

#### **7. CCO Transformation Plan**

- a. The CCO must submit their Transformation Plan to the state before the next CAC meeting. Once the draft is complete, Lindsey will send out the plan to the CAC for review and feedback. Please take the time to go through the document.
  - i. **Review over email – feedback due 5:00pm Friday August 31<sup>st</sup>**
- b. In addition to email feedback, CAC members can attend a Transformation Plan discussion meeting on **Tuesday September 4<sup>th</sup> from 1:00pm-2:00pm, in the Cascade Room of the Trillium Building (1800 Millrace Dr.)**.
  - i. All email feedback will be reviewed at this meeting and final recommendations will be made by those that attend the September 4th meeting.

**8. Next Meeting:** Monday September 24<sup>th</sup>

**9. Adjourn**